

Personal Specification

Below we have listed a number of criteria that we would like the successful candidates to meet. We will only be interviewing candidates who meet all the essential criteria and demonstrate this clearly in their application forms.

Essential Criteria

Education / Experience

- A relevant third level qualification (please explain how it is relevant to the post) AND 2 years supporting/facilitating groups of children and young people in a youth or community setting supporting/facilitating groups.
- Experience of developing positive working partnerships (between individuals and organisations) and developing effective Networks.

Knowledge

- Knowledge and understanding of current Government policy in relation to children, young people and families
- Knowledge and experience of working with a range of key community, voluntary and statutory organisations.
- Knowledge and experience of finding issues for community/voluntary sector.

Skills / Aptitudes

- Excellent written and oral communication skills.
- Group facilitation skills.
- Organisational skills.
- Networking skills.
- Excellent interpersonal skills.
- Computing skills – word processing, e-mail, using internet
- Demonstrate competence in working with voluntary/community groups to access and address their development needs.
- Demonstrate experience of multi-agency work.

General

- Current driving licence (valid for use in UK). Access to car on appointment
- This criteria will be waived in the case of applicants whose disability prohibits driving but who have access to a form of transport approved by CiNI which will permit them to carry out the duties of the post.
- Willingness and ability to travel regularly throughout Southern Area and occasionally in Northern Ireland.
- Applicants please note: short listing will be carried out on the basis of the essential criteria set out above, using the information given on the application form. You should therefore address the requirements when completing the application form, as failure to do so may result in not being shortlisted. Appointments are subject to references and verification of appropriate qualifications.